

. The guidelines for recruitment are as follows:-

1. **Prescribed educational qualifications** :-

- a. Diploma in Civil Engineering
- b. Diploma in Agriculture
- c. Diploma in Horticulture

The Diploma should be awarded by an institution recognized as per Govt. rules. The candidates must possess the required qualification as on date of the notification.

2. **Prescribed age & relaxation:**

Candidates age shall be between 18 – 44 years as on the date of notification. Age relaxation of 5 years in case of SC/ST/BC and 10 years for PHC is applicable.

3. **Cadre of the Post:-**

The post of the Technical Assistant is District Cadre. Only candidates from the native district are eligible to apply.

The Technical Assistants after selection must be willing to work in any mandal within the District.

4. **Service conditions** :-

The Technical Assistant is a Fixed Tenure Employee (FTE) of Society for Rural Development Services (SRDS) governed by HR Policy of SRDS for FTEs. The FTEs will be under contractual agreement with SRDS and the contract will be renewed every year based on performance.

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**5. Monthly remuneration:**

The initial monthly remuneration of Technical Assistant is Rs.12,576/-.

**6. District Selection Committee:-**

A District Selection Committee shall be constituted with the District Collector as Chairman, the DRDO, DRDA as Member – Convenor and three (3) other District Level Officers as members nominated by the District Collector. The District Collector reserves the right to keep in abeyance or to cancel the recruitment at any point of time without assigning any reasons.

**7. Method of selection:**

- a. The Candidate shall apply through an online application to be developed and deployed at District level. The online application shall be property tested before deployment (model template enclosed). The website through which the candidate must apply shall be clearly specified in the notification.
- b. The selection shall be based on the percentage of marks secured in the prescribed qualification (i.e. Diploma).
- c. The Rule of Reservation will be strictly followed as per Govt. rules. A fresh roaster register shall be started at the District Level.
- d. The provisionally selected list of candidates shall be prepared based on merit duly following the rule of reservation and a date shall be fixed for the verification of the original certificates to confirm the eligibility criteria. The date fixed for verification of certificates shall be indicated in the notification and it shall also be communicated to the candidate by mail/sms/letter to the address communication.

- e. After verification of original certificates the final selected list of candidates shall be signed by all the members of the District Selection Committee and the list shall be sent to CRD/CEO-SRDS.
- f. Waiting list of the eligible candidates will be maintained as per merit for one year in order to fill up the arising vacancies immediately.
- g. The orders of appointment along with the contract shall be issued by DRDO, DRDA on behalf of SRDS in the capacity of Ex-Officio Joint Secretary of SRDS. Model appointment order is enclosed.

**8. Notification:-**

A notification shall be issued in atleast two leading news papers having wide circulation in the District (model notification is enclosed)